



BEHARA POLYTECHNIC

Approved by AICTE, New Delhi, Recognized by Govt. of AP. Affiliated to SBTET, A P
Code: BCRP (633) Kotiyada Village, L. Kota Mandal, Vizianagaram - 535240 District, A.P.
Ph: 8498839633, 9392289242, Web: www.beharaPolytechnicvzm.com,
E - Mail: behara.principal633@gmail.com, beharatrust@gmail.com

Ref:

Date: 18-3-26

No. BCRP/Admn/OMBUDSMAN/2026

CIRCULAR

Grievances Redressal Committee

As per the AICTE regulations 2016 vide F. No F-AICTE/WH/2016/01 Dated 10th June 2016 and the Governing Body (GB), BCRP constituted Student Grievances Redressal Committee (SGRC) with the objective of resolving the Grievances of students and their parents.

Provision has been made available in the Institute website, for registering the grievance through behara.principal633@gmail.com. The students and their parents may henceforth approach the Student Grievances Redressal Committee (SGRC) and submit / register any grievance online, which will be accessed by the SGRC headed by the principal, and appropriate action taken the decision of the SGRC will be intimated to the complainant. The grievances mainly include:

- Making admission contrary on Merit basis.
- Discrepancies in the admission process.
- Withhold or refuse to return any certificates/ Credentials.
- Demanding of money in excess as specified.
- Breach of the policy of reservation.
- Complaints of alleged discrimination (SC/ST, OBC, EWS, Women, Minority or PH) ☐
- Non-payment or delay in payment of scholarships to students.
- Delay in conduct of examinations or declaration of results.
- Withholding student amenities.
- Denial of quality of education.
- Non-transparent or unfair evaluation practices.
- Harassment/ Victimization of students Mentally, Physically or Sexually.

S. No	Name & Designation	Officiating as
1.	V.SUKANYA	PRINCIPAL
2.	K. VENKATESH	HOD - EEE
3.	P. SAI TEJA	HOD - CIVIL
4.	J. CHANDINI	HOD - CME
5.	M. TRISHUL	L/EEE

The member shall hold the office for a period of two years. The SGRC shall meet as and when requires and asses the merit of the complaint. The decision of SGRC will be intimated to the complainant through email/SMS/hosted in the website. In case of any false/frivolous complaint, the SGRC will take appropriate action against the complainant.


PRINCIPAL 18/3/26

PRINCIPAL
BEHARA POLYTECHNIC
KOTYADA (V), L.KOTA (M),
VIZIANAGARAM (D)

Cc: All members concerned, wide publicity among students, college & department Notice boards, all class room, all HOD's & Staff members.